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20 July 1973

MEMORANDUM FOR: Deputy Director for Management and Services

SUBJECT : Weekly Report - Office of Training

I. Recent Activities

A. Advanced Management Program

At the meeting of the Board of Visitors on 17 July, three representatives of the Support School discussed the new Advanced Management Program (AMP). It was agreed that the preparation for the program should continue along the line of existing plans, and there will be individual discussions with Board members to follow-up on suggestions.

B. Briefing of Wives - July 1973 CT Class

On Saturday, 14 July, the wives (14) of the members of the July 1973 CT Class were given special briefings by the OTR Briefing Officer and the CT Program Officers on intelligence and CIA and matters related to CT assignments. The feedback on this session from both the CTs and their wives has been uniformly good. The next meeting of the wives will be upon completion of the first interim assignment.

C. Briefing of DDI Summer Interns

On 19 July C/CTP briefed the DDI summer interns on the Career Training Program. The interns appeared very interested; several members of this group have requested individual interviews with CT Program Officers.

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F. Briefings

Four briefings were held, including one at Headquarters for the new Deputy ACSI/USAF; who is also alternate Air Force Observer to the USIB.

G. The President's Executive Interchange Program

In a meeting at the Civil Service Commission, OTR and OP representatives participated in a candid discussion on the substance and administrative aspects of the President's Executive Interchange Program. The Agency's two nominees, [REDACTED] [REDACTED] OPPB, have been accepted by the Commission and will begin their one-year program in early September.

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II. Upcoming Developments

A. Briefing of the FAES

Mr. Colby will address the members of the Foreign Affairs Executive Seminar on Monday, 23 July, from 0930 to 1030 in the Headquarters Auditorium. After Mr. Colby's address, members of the Seminar will participate in separate (5) regional discussions with DDI officers.

B. CIA Today and Tomorrow

Because of a heavy backlog of applicants, the next running of CIA Today and Tomorrow has been scheduled in the Headquarters Auditorium. For this running (25-27 September) no quota system will be established. Training Officers will be notified and an OTR Special Bulletin announcing the details of the September course will be published in August.

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C. Information Science Training Staff

We have been advised unofficially that the Defense Intelligence School may wish to retain the six remote terminals used by our Information Science Training Program [redacted] While these terminals are CIA property, they will be surplus to OTR's needs when the new facilities are completed in the CoFC building. In anticipation of an official request from DIS, we will determine if the terminals are surplus to CIA's overall needs.

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D. Senior Seminar

A number of non-Agency speakers are already signed up for the next Senior Seminar, including former Ambassador (to European Economic Community) J. Robert Schaetzel; Richard Sneider, Deputy Assistant Secretary of State for East Asia and Pacific Affairs; William Bundy, now editor of Foreign Affairs; and Walter Slowinski, the international lawyer.

William J. Crockett, the former Deputy Undersecretary of State for Administration, discussed with us the two-day workshop he is scheduled to run during the first week of the next Seminar as part of the "Senior Officer as Manager" block. He plans to bring a colleague from SAGA Systems, Inc., to help run the program.

B. Assignment of NSA Intern to Information Science Training Program

NSA has informed us that they will detail one of its interns, [redacted] to the IST Staff, effective 6 August, for a six-month period as a Faculty Assistant. Furthermore, NSA hopes to be able to detail a second intern to the staff in September for a similar period. These assignments are in addition to the full-time faculty detailee already supplied by NSA.

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for Alfonso Rodriguez  
Director of Training

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